



You must read this notice carefully. It has been written to help you.

WARNINGS

- If you are not adhering to the Uniform Policy you may not be allowed to sit examinations.
- If you try to use any unfair practice or break the rules in any way, your paper may be cancelled.

EQUIPMENT

- You may take into the examination room only the materials and equipment which are allowed.
- Students may not wear watches of any kind. Clocks will be provided in the exam rooms.
- Leave anything that you do not need or which is not allowed outside the exam room.
- You must bring all the pens, pencils, rulers, erasers and any instruments that you will need.
- You must bring tissues with you, for personal use. You will not be allowed to borrow tissue.
- Write in dark blue or black ink, except multiple choice papers which must be completed in B or HB pencil. You must not use an erasable pen.
- Coloured pencils or other colours of inks may be used only for diagrams, maps, charts etc.
- You must not have a calculator case, calculator instruction leaflet, eraser cover, bag, non-transparent pencil case, mobile telephone, watch, smartwatch or any other electronic device (except an approved calculator) or any other material or equipment. If you are found in possession of any unauthorised material, even if you do not intend to use it, your paper may be cancelled.
- Correcting fluid or correcting pens must not be taken into the examination room.
- You may not borrow anything from another student or from the teacher during the examination.

INSTRUCTIONS

- Listen to your teacher and do exactly what you are asked to do.
- Read and follow the instructions printed on the question paper and/or on the answer book/answer paper.
- Fill in the details required on the front of your question paper and on any additional sheets of paper you use (eg name, tutor group, admission number)
- If you use additional sheets of paper, you should write your name, tutor group, admission number and the name of your subject teacher clearly at the top of every page.

REGULATIONS

- You must not talk, communicate in any way with, seek assistance from, give assistance to, or disturb other students in the examination room..
- You must sit in such a way that you cannot see any other student's papers and that they cannot see yours.
- If you have a problem during the examination and are in doubt about what you should do, put your hand up to attract attention. Remain entirely silent. The teacher will come and assist you.
- You may not ask the teacher to read or explain any of the examination questions.

LEAVING THE EXAMINATION ROOM

- You may not be able to go out during the examination. Ensure that you go to the bathroom beforehand.
- At the end of the examination, place all of your answer papers in the correct order.
- You must not leave the examination room until the teacher tells you to do so.
- When you leave the examination room you must leave behind the question paper, all rough work and any other used or unused materials that were provided for the examination.